



इंडियन रेलवे कटारिंग एण्ड टूरिज्म कार्पोरेशन लिमिटेड
(भारत सरकार का उद्यम (मिनी रत्न - CIN : L74899DL1999GOI101707)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Undertaking – Mini Ratna) CIN : L74899DL1999GOI101707
पश्चिम क्षेत्र कार्यालय फोर्ब्स बिल्डिंग ग्राउंड फ्लोर चरणजीत राई मार्ग, फोर्ट मुंबई 400001 :
West Zone Office: Forbes Building, Ground Floor, Charanjit Rai Marg, Fort, Mumbai 400001.
Tel. 022-45000400, Website : www.irctc.co.in / www.irctctourism.com , E-mail: ggmmumbai@irctc.com

No. 2025/IRCTC/Catg./Refreshment Room/MAR/01/Indore

Date: 13/06/2025

M/s Shri Laxminarayan Enterprises
46/3, Veer Shivaji Nagar,
Reti Mandi Square Indore 4520012 (M.P)
Mob No.:- 8982000077
Email:-catering.shrilaxminarayan@gmail.com

Attn. – Sh. Sachin Sharma (Proprietor)

Sub: Award of License for Operation Maintenance and Provision of Catering Service in /through Refreshment Room (Kitchen Unit) at Indore Railway Station.

Ref: Your bid submitted against the open E-tender No. 2025/IRCTC/Catg./Refreshment Room/MAR/01/Indore, NIT dated 08/03/2025.

In reference to the above E-tender submitted for Operation Maintenance and provision of Catering service in / through **Refreshment Room (kitchen unit) at Indore Railway Station** Technical Bid opened on 09.04.2025 and Financial Bid opened on 04.06.2025, this is to inform that the offer submitted by **M/s Shri Laxminarayan Enterprises** has been accepted by the Competent Authority.

- 1) It has been decided to award the License for Operation, Maintenance and Provision of Catering Service in **Refreshment Room located at Platform No.4, Near AC waiting Hall, Indore Railway Station** to **M/s Shri Laxminarayan Enterprises** for a period of 05 years from date of commencement of operation unless terminated earlier as provided in the Term and conditions of License.
- 2) The approved Annual License Fee is as under.

Sr. No.	Particulars	Amount (in Rs)
1	Annual License Fee	4,61,000.00
2	GST @ 18% on License Fee	82,980.00
	Total License Fee	5,43,980.00

The annual licence fee shall be payable by the licensee in advance. The business year shall start from the date of charging of license fee which shall start upon completion of 30 days from the date of handover of site to licensee.

The schedule of payment of Annual License Fee shall be half yearly basis. The annual licence fee shall be payable in two (02) equal instalments plus applicable taxes. The licensee shall be required to pay 50% of annual licence fee plus applicable taxes for every 06 months in advance.

For 01st business Year: 50% of annual licence fee plus applicable taxes, shall be payable before the handing over of the site. Remaining 50% of the annual licence fee plus applicable taxes, shall be payable before completion of 06 months from the date of start of business year i.e. start of charging of license fee.

From 02nd business Year onwards: The annual licence fee plus applicable taxes for the second business year shall be payable by the licensee in advance on half yearly basis i.e. Licence Fee for initial 06 months of the 2nd business year in advance and similarly for remaining 6 months of 2nd business year in advance. Same payment cycle will be followed for each of the subsequent year of the contract.

In case of delayed payment of license fees, notice will be issued and an interest of 12% shall be charged upto the date of payment. Termination proceedings shall be initiated treating it as event of default, if the payment is not made within notice period.

- 3) The Security Deposit Amount of **Rs. 3,00,000 /- (Rupees Three Lakh)** for five years shall be deposited by licensee through NEFT/RTGS OR through unconditional and irrevocable Bank Guarantee (BG) OR Fixed Deposit (FD) (issued by any Nationalized Bank or Scheduled Commercial Bank with validity upto 180 days beyond the completion of the tenure of the contract). The security Deposit shall be refunded without interest on successful completion of the license on submission of claim by the licensee after adjusting the dues / outstanding, if any.
- 4) You are required to convey your acceptance of the Terms and Conditions of the License as per the prescribed format of Acceptance Letter enclosed as **Annexure-"A"** and **deposit the Security Deposit within 07 days from issue of this Letter of Award.**
- 5) You are also required to execute agreement immediately after commissioning of the unit on judicial stamp paper of appropriate value as per Tender Conditions.
- 6) All the Term and Conditions of the tender Document shall remain the same and integral part of this Letter of Award.
- 7) **As per Clause no. 13.1 of the Tender Document, a period of 30 days from the date of handing over of site shall be given to licensee for commissioning the unit involving civil/electrical and other related works at the unit. No structural changes of the unit shall be allowed under any circumstances.**
- 8) **The licensee would be allowed 30 days to commission the Refreshment Room from the date of handover of site. The license fee shall be charged upon completion of 30 days from the date of handover of site to the licensee.**
- 9) **As per clause no. 1.5 of General Conditions of Contract, "In the event of failure to commission the unit after expiry of initial 30 days, a period of additional 30 days may be allowed, at the sole discretion of IRCTC, for commissioning of the unit however, the license fee shall be charged on completion of 30 days from the date of handing over of site to the licensee. Further, if the licensee fails to commission the unit even after the additional period of 30 days, the license may be terminated, the Security deposit shall be forfeited and the licensee shall be debarred from participation in IRCTC projects for a period of 1 year".**

- 10) The amount should be deposited through Bank Draft/NEFT/RTGS in favour of "IRCTC Ltd" payable at Mumbai.
- 11) A signed copy of tender document should be submitted to IRCTC/West Zone.

The NEFT Details are as follows:

Account Name	Indian Railway Catering and Tourism Corporation Ltd
Bank Name	HDFC bank
Account No.	50200021704368
Account Type	Current Account
IFSC code	HDFC0000175

In the event of failure to adhere above instructions same will be treated as event of default and action will be initiated as per Terms and conditions of the License.

Please acknowledge the receipt of this Letter of award.



(Iftekhar Alam)

Addl. General Manager (RN&Q)
IRCTC/WZ

Copy to:

1. GM/SCS/CO/IRCTC
2. RM/ R.O BPL
3. Manager (Fin)/WZ/IRCTC
4. A.O/INDB/IRCTC

- For information please.
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